



INCLUSIVE DEVELOPMENT PROGRAMME
PROGRAMI PËR ZHVILLIM GJITHËPËRFSHIRËS
PROGRAM SVEOBUH VATNOG RAZVOJA



MDP Evaluation Workshop

Mitrovica South and Mitrovica North
09.07 – 12.07.2018 – Bitola, Macedonia

Workshop Report

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UN HABITAT
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**SWEDISH DEVELOPMENT
COOPERATION**



MUNICIPAL DEVELOPMENT PLAN EVALUATION WORKSHOP

MITROVICA SOUTH AND MITROVICA NORTH

INCLUSIVE DEVELOPMENT PROGRAMME

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LIST OF ABBREVIATIONS

MDP	Municipal Development Plan
MESP	Ministry of Environment and Spatial Planning
MI	Ministry of Infrastructure
MLGA	Ministry of Local Government Administration
MN	Mitrovica North
MS	Mitrovica South
SEA	Strategic Environmental Assessment
SUMP	Sustainable Urban Mobility Plan
UDP	Urban Development Plan

EXECUTIVE SUMMARY

Workshop Overview

Background and Objectives / Main workshop components:

1. INTER-MUNICIPAL COOPERATION

- Experience Exchange
- Work plan/Coordination + Cooperation

2. PLANNING

- Sustainable Urban Mobility Plan
- Spatial Database
- MDP Evaluation/ Planning Law Assessment Framework

Workshop Materials

Several documents were developed to conduct and evaluate the workshop.

- **Workshop Agenda:** The workshop agenda is included in Annex 1.
- **Participant List:** A list of all workshop participants is included in Annex 2.
- **Workshop Presentations and Discussions:** The workshop presentations provided information on:
 - the main activities implemented and achievements of the programme in Mitrovica South and Mitrovica North.
 - the main activities, challenges and identified solutions in establishing the spatial planning database in Mitrovica North.
 - the main activities, challenges and identified solutions in initiating the Sustainable Urban Mobility Plan in Mitrovica South.
 - all activities carried out by the support programme regarding MDP as a prelude to MDP Evaluation Tools.
 - introduction to the new comers with the MDP evaluation tools, made available by UN Habitat.
 Further details on presentations and discussions are deeper outlined in this report.

- Exercise Outputs and Next Steps Worksheets:

During the workshop, participants were asked to discuss challenges, strengths, potential adaptation options and complete worksheets to begin to develop a preliminary adaptation implementation plan. Copies of the completed worksheets are included in Annex 3, 4 and 5.

- **Workshop Evaluations:** Participants were asked to evaluate the value and facilitation of the workshop. These evaluations are included in Annex 6.

Workshop Discussions, Next Steps and Lessons Learned

Main discussion points

MESP

- Encouraged the municipalities for their upcoming work on MDPs, and reminded on the harmonization of the planning documents in accordance with the law and in line with administrative procedures and guidelines provided by MESP.
- Proposed the continual cooperation between local and central authorities within each planning step, in order to minimize disharmony with the regulations and prevent from the consequent rejections by the ministry.
- Called for mobilization of all stakeholders in the process, including multi-sectoral approach, citizens and NGOs involvement. Public participation within the process, was highlighted as one of the preconditions for approval of the plans by the MESP.
- Offered support to the municipalities in technical trainings in urban planning and issuing of the construction permits and direct assistance in developing of MDPs and other planning documents.

MLGA

- Emphasized the importance of the coordination with the Government and the ministries for sustainable planning processes.
- Invited the municipalities to address the ministry with the lists of concrete needs for any kind of support (trainings, advices, documentation).

Municipality of Mitrovica South

- Highlighted the importance of the multi-sectoral approach applied during the workshop and urged that the same approach should be extended in the daily work in municipalities.

-Regarding the establishment of the Spatial Database in their municipality, officers listed challenges mainly related to the lack of experience, low staff familiarity with GIS softwares, processing and migration of the data etc.

- Appreciated the readiness of the Northern officers to assist in the Spatial Database process for Mitrovica South.

- Highly appreciated the UN-Habitat's commitment and support and reiterated the continuing need for support and for further facilitate cooperation with the different levels of governance in Kosovo.

- Expressed their commitment for future cooperation both in inter-municipal and inter-institutional level.

Municipality of Mitrovica North

- Encouraged municipal officers to maximize their efforts towards better final planning documents

- Municipal officers warned on poor Serbian translation of the laws, administrative instructions and other acts and suggested to the ministry to consider the translation of the original documents in Serbian because the incorrect interpretation of the law and the guidelines is making their work difficult.

- Regarding mobility issues officers emphasized the parking problem as the utmost priority and gave other details on the challenges they will have in their municipality as soon as they start with the mobility plan. Among other things, lack of staff, professional expertise, profiled NGOs, etc.

- The readiness of the Southern officers to assist in the SUMP process for Mitrovica North was considered highly valuable.

- Highly appreciated the UN-Habitat's commitment and support and reiterated the continuing need for support and for further facilitate cooperation with the different levels of governance in Kosovo.

- Expressed their commitment for future cooperation both in inter-municipal and inter-institutional level.

Key Messages and Lessons Learned

- The Inclusive Development Programme has contributed to strengthening municipal capacities by implementing among others tailored spatial planning as well as data collection and management approaches.

- Lessons learnt drawn from the support provided to the programme partners are a useful source of information in addressing municipal challenges to in-house spatial planning processes.

- Building inter-municipal relations and establishing cooperation on the processes and experiences that respective municipalities have undergone is crucial for the better functioning of municipalities in the future.

- The municipality, with the support of the programme has used creative mechanisms to mitigate the limited municipal technical capacities by mobilizing other local stakeholders. It has enabled them to achieve the objectives and further strengthen local capacities, which is a valuable resource for Mitrovica South and beyond.

- A lot of preparatory work, including strengthening municipal capacities activities has been done. The municipalities' commitment for managing such process is crucial and adds value to the final outputs.

- Through the sustainability screening exercise and identified strengths and weaknesses within the laws, regulations, planning documents and processes, municipal officers discussed modalities which will facilitate planning the required actions to be undertaken.

- The workshop improved understanding of the aim, scope and outcome of each MDP evaluation tool among municipal officers, with the aim of building the necessary capacities for the following MDP/UDP evaluation activities and better understanding of the importance and content of planning documents as a basis for initiating the drafting of new documents, in this case MDP for both Mitrovicas.

Next Steps

Mitrovica South	Mitrovica North
<ul style="list-style-type: none"> - Initiate collaboration and cooperation with Mitrovica North, initially in exchange of experiences at the technical level and further to the formalization of cooperation. 	<ul style="list-style-type: none"> - Initiate collaboration and cooperation with Mitrovica South, initially in exchange of experiences at the technical level and further to the formalization of cooperation.
<ul style="list-style-type: none"> - Both municipalities to address MESP, MLGA and relevant ministries for all requests they might have and that the central government will be able to address. 	
<ul style="list-style-type: none"> - Division into smaller working groups and continue the work on MDP Evaluation initiated during the workshop. - Draft an MDP Evaluation Report and use the findings in the initial phase of drafting the new MDP. - Use the Sustainability Screening findings to provide more sustainable oriented documents in the future. - Conduct the 2nd traffic counting activity, process the findings and work on the next phase of the process. 	<ul style="list-style-type: none"> - Initiate the drafting of the mobility plan for Mitrovica North using the best practices and examples from other municipalities. - Establish SUMP working group. Use of expertise from other public institutions and NGOs regarding mobility planning process. Initiate cooperation with the Faculty of Technical Sciences in Mitrovica North and involve volunteers skilled in traffic matters. - Exchange of experiences with colleagues from Mitrovica South and initiation of acquaintance of colleagues from Mitrovica North with the applicable laws.
<ul style="list-style-type: none"> - Establish municipal working group for developing the integrated municipal database 	<ul style="list-style-type: none"> - Use of available technical and financial support of international organizations / programmes (UN-Habitat).

INTRODUCTION

Evaluation of the Municipal Development Plan in relation to the Integrated Municipal Database and drafting of the new Municipal Development Plan.

From the 9th to the 12th of July 2018, a “Municipal Development Plan (MDP) evaluation workshop” for the partner municipalities of Mitrovica South and Mitrovica North, facilitated by the UN-Habitat Kosovo Office, took place in Hotel “Molika”, Bitola, Macedonia. The event is framed within the Inclusive Development Programme with the participation of the Ministry of Environment and Spatial Planning (MESP) and the Ministry of Local Government Administration (MLGA).

The main purpose of the workshop was to:

- (1) foster inter-institutional cooperation by enabling professional exchange between Mitrovica South and North at the technical level and supporting the development of a roadmap for respective sectorial planning processes and,
- (2) Initiate the MDP evaluation process and improve the understanding of MDP evaluation tools among municipal officials.

The methodology applied in the workshop consisted of presentations followed by plenary discussions, and of working sessions in which group exercises were conducted and presented, according to the prepared evaluation tools and matrixes.

Target audience

The target audience for the MDP evaluation workshop was comprised of: 1) Municipal officials from the partner municipalities of the North and South Mitrovica and 2) representatives of the Ministry of Environment and Spatial Planning (MESP) and the Ministry of Local Government Administration (MLGA). The workshop was also

attended by the representatives of the north-based Institute for Spatial Planning, Ministry of Infrastructure and civil society from Mitrovica South.

Expected outcomes

An overall expectation for the workshop were correlated with fostering the Inter-Municipal Cooperation between Mitrovica North and South, through exchange of experience and coordination in consolidation of the Work Plan of the Programme and also towards contribution to the municipal planning processes of both, through mutual advise on particular planning documents (SUMP & MDP).

Particularly, the workshop aimed to provide an insight on the main achievements of the Programme in these two municipalities, main activities, challenges and identified solutions in establishing the Spatial Planning Database in Mitrovica North, and in initiating the Sustainable Urban Mobility Plan Mitrovica South. It was also expected that representatives from both municipalities would identify the main challenges, opportunities and potential solutions towards a roadmap for respective planning processes, building on the shared experiences between them. Besides, it was expected for the participants to familiarize with MDP Evaluation tools, improve knowledge of the purpose, scope and outcome of each tool, with the aim to increase their understanding of the subsequent MDP evaluation activities.

One of the expectations was related to identification of the strengths and weaknesses within the laws, regulations and planning documents with the aim to orient the municipalities’ upcoming activities.

Finally, by gathering the representatives of the local and central level authorities in one place, the workshop was expected to provide prospects for strengthening inter-municipal and municipal-government level dialogue through exchange of ideas and interactive approach to the solutions for the issues and cooperation challenges between these actors.

Participants

The total number of participants was fifty-four (54), including UN-Habitat representatives. Twenty-five (25) participants from Mitrovica South, eleven (11) from Mitrovica North, nine (9) from central level institutions (MESP, MLGA, MI) and one (1) participant from NGO sector. The sex ratio was 23 (40%) females and 32 (60%) males.

	MS	MN	MESP	MLGA	MI	NGO	UN-Habitat	
♂	18	4	4	/	1	1	4	60%
♀	7	7	2	2	/	/	5	40%
Total	25	11	6	2	1	1	9	

The workshop participant list is available in Annex 2.

DAY 1

Opening remarks

The first day was dedicated to presentation of the workshop as a platform for professional exchange, and identification of meeting points towards a sustainable management of the city development. After the opening remarks and welcoming speech by Ms. Arijeta Himaduna, representative of the UN-Habitat Kosovo, all the workshop participants had the opportunity to briefly present themselves.

DAY 2

Workshop Kick-Off

Before the official opening, Ms. Arijeta Himaduna from UN-Habitat reminded the purpose and aim of the workshop and highlighted the importance of information and experience exchange between the two municipalities in the municipal planning processes.

The workshop was opened by Ms. Gwendoline Mennetrier, Chief Technical Adviser of UN-Habitat Kosovo, Mr. Arben Citaku, Secretary General of the Ministry of Environment and Spatial Planning, Mr. Sami Zeka, Director of the Department for Urbanism and Planning in Mitrovica South and Mr. Dejan Krsmanović, Director of the Department for Urbanism Cadaster and Geodesy in Mitrovica North.

After the welcoming notes from the aforementioned, the first workshop presentation was conducted by the representatives of the UN-Habitat Kosovo.

Presentation: An insight on the Inclusive Development Programme in Mitrovica North and Mitrovica South

Ms. Zana Sokoli and Mr. Modest Gashi, Spatial and Urban Planners at UN-Habitat Kosovo

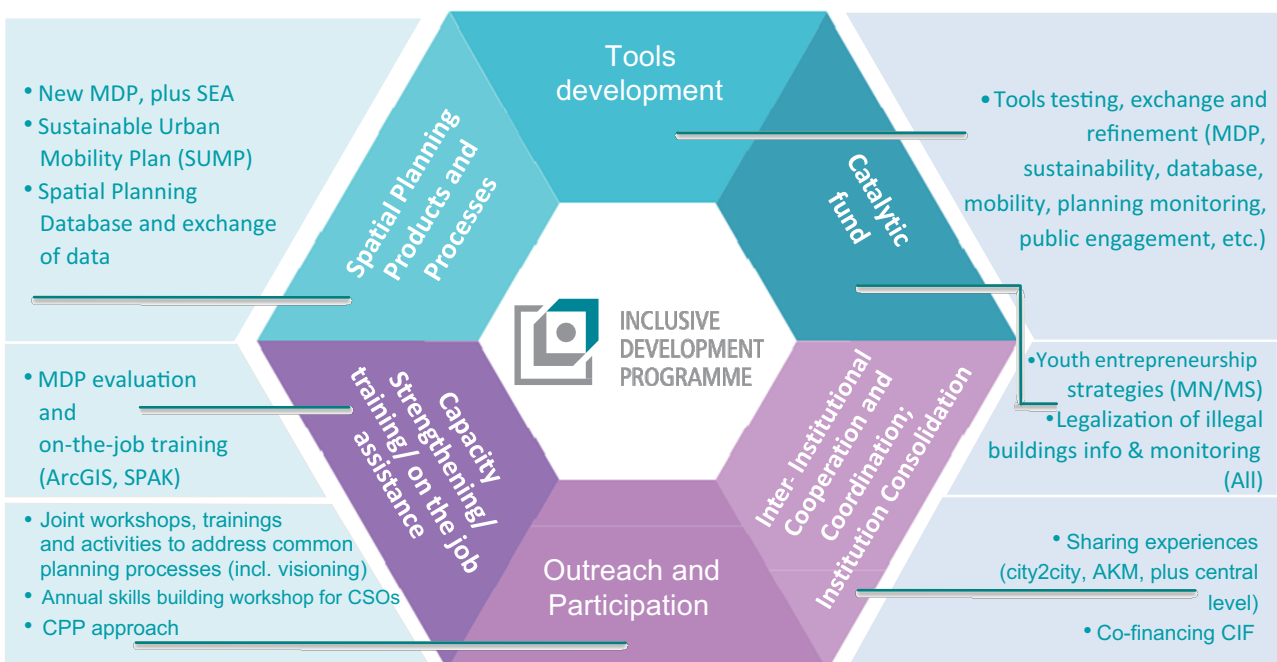
Presentation brief:

- The main achievements and steps
- Programme components and partner municipalities
- Supporting framework to Mitrovica South- main components, achievements and outlook
- Supporting framework to Mitrovica North- main components, achievements and outlook
- The points of convergence for the further cooperation and exchange of experience between municipalities.

Ms. Zana Sokoli, first provided an overview of the Inclusive Development Programme and main achievements of the Mitrovica South within it, with the special emphasis on the Sustainable Urban Mobility Plan and the need of evaluating the current Municipal Development Plan in this municipality.

She mentioned the importance of development of the tailored tools for the future work on the improvements of the Municipal Development Plan with accent on the data collection for the integrated data base for spatial planning in this municipality. The main achievements and the state of play within the Programme in Mitrovica North were presented by Mr. Modest Gashi, Spatial and Urban Planner at the UN-Habitat Kosovo. At the beginning, he briefly summarized the main steps within the formulation of the Municipal Development Plan and related activities implemented to date. He also emphasized the importance of the gender analysis, environment impact assessment and announced the development of the Detailed Regulation Plan in one of the Mitrovica North settlement, based on the Neighborhood Based Planning Deliberations concept. He reminded on the Geodatabase development, as very important segment in MDP which is in continuous process of updating.

Besides, Mr. Gashi briefly mentioned the trainings on Geoportals and ArcGIS that were already held with the municipal officers and announced additional “on the job” trainings to be delivered in the near future. The activities within Civil Society Catalytic Fund were also mentioned and information provided on the current initiatives granted through this fund in Mitrovica North municipality.



Scheme1: Converging points and opportunities for teaming-up/Exchange

He pointed out establishment of new Municipal Planning Team and Municipal Environmental Management Team for Mitrovica North, as well as good cooperation and sharing of experiences with central, sub-regional level institutions and other municipalities.

The presentation was concluded with the overview on the convergence points for future cooperation and exchange of experience between the municipalities, such as work on Municipal Development Plans, Mobility Plans and Integrated Databases. The opportunities for “city to city” exchange within the Association of Kosovo Municipalities was also mentioned as possible model for such cooperation.

Presentation: The process of establishing the spatial planning database in Mitrovica North

Presentation brief:

The process of establishing of the Spatial Database of the Mitrovica North municipality, the main phases and respective activities:

- The beginning
- Creation of cartographic documentation - mapping
- Creation of photo documentation - photographing
- Data and information generation
- Structure and access to Spatial Database
- Trainings on how to use Spatial Database

Mr. Dejan Krsmanović, Director of Urbanism Cadaster and Geodesy Department, from Mitrovica North municipality, first provided the short overview of the process of Spatial Database development, its main phases and importance for MDP. He reminded on the preparatory phases such as Municipal Baseline Assessment, Gender Balance Analysis and generation of the spatial and sectorial data. As he said, the main focus is on development of Geodatabase and its further usage and update.



Mr. Dejan Krsmanović, Director of the Urbanism Cadaster and Geodesy Department, Mitrovica North

He briefly described the steps in the base developing and concluded that the base currently comprises of a very basic data and highlighted the importance of its continuous updating.

At the end of the presentation, Mr. Krsmanović briefly explained how the database works in practice by explaining the several slides with different data from the Geodatabase navigation pane.

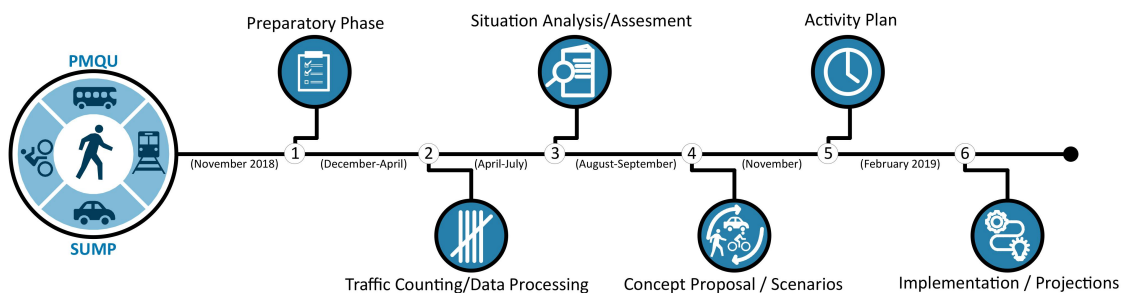
The presentation of Mr. Krsmanović was followed with the discussion where some of the representatives of the ministries (MESP and MLGA) provided their inputs, comments and suggestions. Ms. Lumnije Demi from the MLGA offered the assistance to the municipality for the whole process of MDP developing, while Ms. Suzana Goranci, from the MESP reminded that all the process and all plans need to be in line with the ministry's guidelines and applicable law and as such approved by the ministry. She thus proposed the continual cooperation between local and central authorities within each planning step, in order to minimize disharmony with the regulations and prevent from the consequent rejections by the ministry.

Presentation: The process of drafting the Sustainable Urban Mobility Plan in Mitrovica South

Ms. Gjylferije Kadriu, started the presentation with the brief overview of the main activities within the Inclusive Development Programme in Mitrovica South, and its three main components related to the MDP, Integrated Database and SUMP. She continued with the main goals of the mobility plan, its importance for the cities and indicated the main sectors, important for the process of the plan preparation. She explained the importance of involvement of the all the stakeholders from the municipality and the described the role of the each of them, beginning with the Municipal Department of Public Services and Infrastructure as the main coordinator of the project, and different municipal departments, CSOs, schools, representatives of territorial communities, enterprises, associations, clubs, public utilities, media, etc.

Ms. Kadriu concluded the presentation with the detailed explanation of all the phases in the process of SUMP drafting, emphasizing the "counting" on 27 different city points and data processing as most demandable and challengeable phases. The action plan and tentative timeframe for the future activities were presented as well.

Scheme2: Sustainable Urban Mobility Plan Process



Ms. Gjylferije Kadriu, Traffic Officer, member of the working group for SUMP, Mitrovica South

Presentation brief:

Insight in the process of development, main activities, challenges and identified solutions in initiating the Sustainable Mobility Plan on municipal level

- Overview of the Inclusive Development Programme in Mitrovica South
- Stakeholders involved in the process of drafting the SUMP
- The main phases in process of drafting the SUMP
- Methodology applied in drafting the SUMP
- Expected results, action plan and proposed timeframe
- Further steps and follow up

In discussion, following the presentation, the participants highlighted mainly the technical and logistical details of the implementation process such as: counting time/day schedule, sources of information and data, competence and expertise of the actors involved in the process, monitoring of the activities, etc. The participants came to conclusion that coordination between the all actors involved in the process needs to be improved.

The participants from Mitrovica North emphasized the parking problem as the utmost and priority should be given to solve it by a proper mobility plan in their part of the city. The representatives of the Mitrovica South administration provided all the information related to the process of mobility planning and alleviation of the parking problem sought from the colleagues from Mitrovica North and expressed their commitment for future cooperation.

The main recommendation for the preparatory period was necessary coordination with the Department for Budget and Finance, since the preparation of the mobility plan includes certain expenses which needs to be foreseen and budgeted in advance.

Presentation: The process of drafting the Sustainable Mobility Plan in Mitrovica South



Exercise: The roadmap to Sustainable Urban Mobility Plan for Mitrovica North and Spatial Planning Database for Mitrovica South

This group exercise was focused on identification of the challenges, opportunities and potential solutions towards respective planning processes in the Mitrovica South and Mitrovica North through exchange of experience between them. Work of the participants was facilitated by the representatives of UN-Habitat and MESP.

The exercise was organized in three steps, as follows:

Step 1: Personal views on municipal challenges and strengths

The 1st step was foreseen to be an individual work, where each of the participants of two groups had expressed a personal opinion about strengths and weaknesses of the administration of municipality they are coming from, labeling the particular aspects presented in the matrix by the respective colored stickers.

With the mentoring provided by UH-Habitat and MESP representatives, Mitrovica North group addressed the Mobility Plan, while Mitrovica South group addressed the Spatial Planning Database.

Step 2: List of strengths and weaknesses of municipal capacities for undertaking respective planning processes

The two groups were tasked within this step to agree on the list of the core strengths and weaknesses based on their individual estimation from the previous step and thus to express the overall impression of the municipal capacities for managing respective planning processes.

Step 3: Mixed Group Discussion on addressing weaknesses

In order to define the concrete measures to address the previously defined weaknesses and challenges, the participants were again organized in two groups, but now each composed by the representatives of both municipalities. The main idea was to propose the required actions and solutions building on outputs from the step 2 of the exercise and the experience of the colleagues from the other municipality.



Exercise: The roadmap to Sustainable Urban Mobility Plan for Mitrovica North

The main outputs of the group exercise were a collectively produced lists of measures to address the challenges, considering the meeting points for future exchange and cooperation between municipalities.

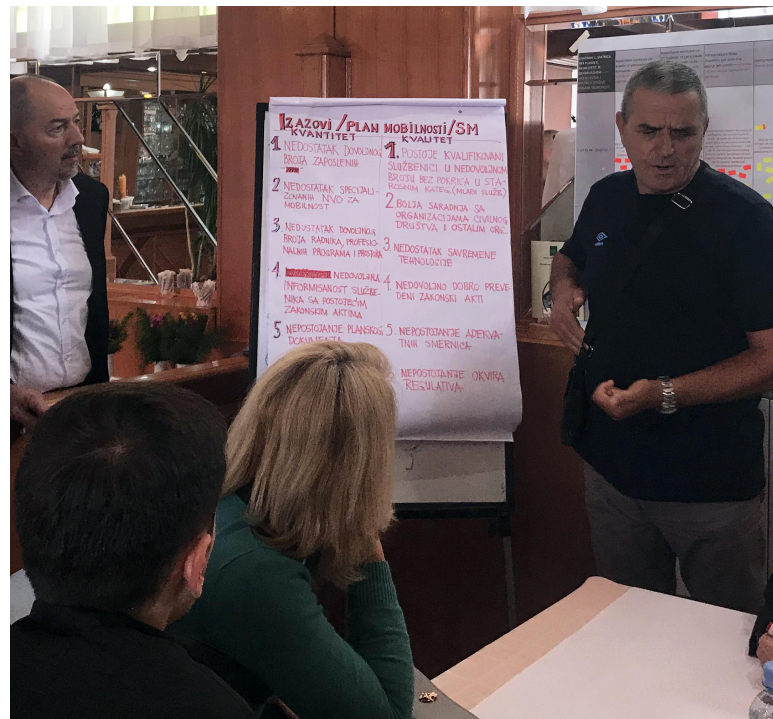
According to respective list, Mitrovica North as relatively new municipality, faces challenges related mainly to the lack of employees, inadequate working premises, low knowledge of applicable laws and regulations and lack of strategic documents and official data necessary for planning processes. Absence of the NGOs with expertise in mobility issues is emphasized as well.

Mitrovica South representatives, estimating their capacities for establishing the Spatial Database, listed the challenges mainly related to the lack of experience, low staff familiarity with ArcGIS and processing of related data, lack of the required databases and outdatedness of the existent ones. They also lack the information about technical trainings and specialized NGOs experienced in municipal planning.

Tables with the list of particular challenges and proposed solutions are available in the Annex 3.

Exercise: The roadmap to Spatial Planning Database for Mitrovica South

The exercise was concluded by the brief presentations of the listed items by Ms. Valentina Đerković for the Mitrovica North and Ms. Gjylferie Kadriu on behalf of Mitrovica South. The presentations were followed by short discussion, where Ms. Suzana Goranci from MESP offered support to the municipalities in technical trainings in urban planning and issuing of the construction permits and direct assistance in developing of MDPs. She also announced issuance of the brochure about construction permits, developed in cooperation with USAID. Representatives of the Mitrovica North municipality warned on poor Serbian translation of the laws, administrative instructions and other acts and suggested the ministry to assist in this sphere.



Presentation: Drafting MDP, progress and way forward

Ms. Zana Sokoli, Spatial and Urban Planner at UN-Habitat Kosovo

Presentation brief:

A review of the activities implemented within the Programme related to development of MDP, summary of the process, main components and outputs.

- Levels of the spatial planning
- MDP development process (administrative procedure, drafting the MDP, public participation, implementation and monitoring)
- Training session for MDP and SEA

Ms. Zana Sokoli, made a retrospective of the activities implemented within the Programme to date, focusing on comprehensive preparatory work and strengthening the municipal capacities in the sphere of strategic planning. She also accentuated the activities that contributed to inter-municipal cooperation, mutual assistance to then continue with converging points among both municipalities for future common activities. This brief presentation was an introduction to the next phase of the workshop referred to MDP Evaluation Tools. In short discussion, representative of MESP reminded on administrative procedures preceding the adopting of the planning documents and importance of public participation within the process, as one of the preconditions for approval of the plans by MESP.



Presentation: MDP Evaluation Tools within the planning framework

Ms. Klodeta Krasniqi, Spatial and Urban Planner at the UN-Habitat Kosovo

Presentation brief:

Overview of the basic MDP evaluation tools, specific purpose, expected outcomes and steps in their application.

- Development of the MDP evaluation tools
- Compliance with legal framework of spatial planning
- Implementation of the MDP
- Sustainability analysis
- Global context of spatial planning
- Evaluation framework
- Evaluation actors and methodology

Ms. Klodeta Krasniqi, a brief presentation with the main aim to refresh the memory/introduce the participants with MDP evaluation tools and their practical application. The whole presentation was followed with interactive discussion, mostly dedicated to the main principles of sustainable development of the “New Urban Agenda” and possibilities for their practical application on municipal level.

Exercise: Sustainability screening

The main aim of this group exercise was to evaluate and identify the strengths and weaknesses within the laws, regulations and planning processes and to define the potential solutions to be applied within respective aspects.

Discussion: The roadmap to Sustainable Urban Mobility Plan for Mitrovica North and Spatial Planning Database for Mitrovica South

Work of the participants was monitored and facilitated by the representatives of UN-Habitat and MESP. The exercise was organized in two steps, as follows:

Step 1: Identifying strengths, weaknesses and potential solutions for the delegated thematic field

The exercise within 1st step required a division of the participants in six groups based on the different thematic fields. Each group, mixed with Albanian and Serbian speaking participants, was tasked firstly to develop a common definition for the delegated thematic field. Secondly, the task was to identify the relevant strengths and weaknesses, separately for each municipality by respective members of the group.

Step 2: Presentation and discussion on the strengths, weaknesses and potential solutions for the delegated thematic field

The purpose of the 2nd step of the exercise was to self-asses the capacities of the municipalities for the each of the delegated thematic fields, fulfilling the provided evaluation matrix. This step required a constructive discussion among the participants and their consensual evaluation of all the itemized aspects.

This session was concluded by presentations of the exercise outputs, held by representatives of both municipalities. 12 brief presentations of definitions and evaluation matrixes were held in total, each municipality for all 6 thematic fields.

UN-Habitat provided the instructions to the groups at the plenary, while during the exercise jointly with MESP provided support and mentoring to working groups.

The matrix used during step 2 of the exercise included two sets of evaluation indicators and sub-indicators, applicable for all thematic fields, as presented below.

INDICATOR 1: Functional Effectiveness of Laws / Documents	
Sub-indicators related to:	
Compliance with the objectives of the regulations /documents	
Efficiency and transparency of the foreseen mechanisms and processes	
Sharing responsibilities and roles	
Clarity in writing the document	
Capacity to implement legislation / planning documents	

INDICATOR 2 Technical aspects	
Sub-indicators related to:	
Land and urban planning	
Public Space	
Plots and Blocks	
Development Rights	
Building Codes	
Land -Based Finance	

Following the presentations of the groups, Ms. Arijeta Himaduna, thanked the participants for their work and dedication, emphasizing that the assessment of the capacities derived from this exercise will serve as main guide for further engagement of the UN-Habitat within the planning processes in Mitrovica North and South. Ms. Gwendoline Mennetrier, Chief Technical Adviser at UN-Habitat Kosovo, expressed high level of satisfaction with dynamic of the workshop and commitment of the participants, reminding that UN-Habitat is ready to provide these kind of tools and guidelines in the future and encouraged the municipalities for future joint work and cooperation.

The overall results of the exercise 2 are presented in the table below, details are available in Annex 4.

MITROVICA SOUTH			
Field	Functional	Technical	Total points
1. Land and urban planning	13	15	28
2. Public Space	11	11	22
3. Plots and Blocks	11	14	25
4. Development Rights	13	7	20
5. Building Codes	8	17	25
6. Land-based Finance	11	9	20
MITROVICA NORTH			
Field	Functional	Technical	Total points
1. Land and urban planning	16	13	29
2. Public Space	1	5	6
3. Plots and Blocks	8	5	13
4. Development Rights	10	5	15
5. Building Codes	Not filled/No info in Mitrovica N.		
6. Land-based Finance	13	3	16

Exercise: Initiating the evaluation of MDP/UDP of Mitrovica

The group exercises with the focus on better acquainting with MDP Evaluation tools, understanding of the aim, scope and projected outcome of each tool with the aim of building the necessary capacities for the following MDP/UDP evaluation activities in both municipalities. The participants were divided in 10 groups, 6 representing Mitrovica South and 4 representing Mitrovica North municipality, based on 7 different evaluation tools.

DAY 4

The main facilitator, Ms. Klodeta Krasniqi, first provided the instructions to all the groups at the plenary, while Mr. Arijeta Himaduna contributed with technical information and guidelines. The groups were supported by the group facilitators throughout the exercise.

All the groups were tasked to evaluate the specific thematic field excerpted from the MDP, previously drafted for entire Mitrovica city. After the practical part of the exercises, all the groups had the opportunity to briefly present their works.

Description of concrete tasks, expected outcomes delegated to each group and main points from the presentations are available in the table below, while the copies of original material are available in Annex 5.

Groups	Thematic field/ Evaluation tool	Tasks	Comments
1 & 2	DATA AVAILABILITY	<ul style="list-style-type: none"> -To check if listed data are available in the MDP/UDP of Mitrovica and reflect it into provided table -To propose the actions to be undertaken to fill the gap and source of information for future use 	<ul style="list-style-type: none"> -Some of the locations entered into table -Proposed measures for improvements, responsibilities and institutions to solve the gaps -No data on demography, migration, education, etc.
3&4	MDP/UDP STRUCTURE AND MDP/UDP MAPS	<ul style="list-style-type: none"> -To check if the structure of the document corresponds to the structure in provided Table1 and reflect the result in it -To check if the listed maps in provided Table2 are included in the MDP/UDP, their current state and needs for adjustments 	<ul style="list-style-type: none"> -Aware of the documents and material to be entered in database and how to continue work in municipality -Lack of official documents for the Mitrovica North and difficulties to obtain them from inter-municipal archive
5	COMPLIANCE OF URPs WITH MDP/UDP-TEXTUAL PART	<ul style="list-style-type: none"> -To check MDP/UDP 2 sections/Zone and Development Conditions -To check Construction Conditions versus URPs 2 sections/Zones and Construction Conditions -Reflect the results in the provided table 	<ul style="list-style-type: none"> -Incompatibilities with MDP of both Bair A and Bair B settlements presented and discussed
6	COMPLIANCE OF URPs WITH MDP/UDP-GRAPHICAL PART	<ul style="list-style-type: none"> -To check selected city areas and their respective destination in MDP/UDP -To compare the destinations with URP on the basis of Function and Construction - Reflect the results in the provided table 	<ul style="list-style-type: none"> -Presentation of the graphic view of the selected areas (Bair settlement) and degree of compatibility with MDP
7	PUBLIC INVESTMENTS versus MDP/UDP	<ul style="list-style-type: none"> -To fulfill the provided table by listing all capital investments/projects implemented by the Municipality of Mitrovica South -Compare the listed investments/projects with Goals and Objectives defined in MDP 	<ul style="list-style-type: none"> -Presentation of the investment sites -Social infrastructure is not entirely compatible with MDP -Technical infrastructure is not entirely compatible with MDP

			<ul style="list-style-type: none"> -No multiethnic activities, although planned by the MDP -Additional trainings for the staff of the Trade Center needed
8	PUBLIC INVESTMENTS versus MDP/UDP	<ul style="list-style-type: none"> -To fulfill the provided table by listing all capital investments /projects implemented by the Municipality of Mitrovica North -Compare the listed investments /projects with Goals and Objectives defined in MDP 	<ul style="list-style-type: none"> -Presentation of the investment sites -Insignificant degree of compatibility between investments and MDP -Graphic improvement of the Database needed
9	PRIVATE INVESTMENTS versus MDP/UDP	<ul style="list-style-type: none"> -To fulfill the provided table, by checking whether the MDP/UDP include the listed social sustainability principles in respective parts of the document - Mitrovica South 	<ul style="list-style-type: none"> -Massive deficiencies of the MDP in regard to social sustainability principles -Municipal planning documents are usually without related details despite the law compulsions
10	PRIVATE INVESTMENTS versus MDP/UDP	<ul style="list-style-type: none"> -To fulfill the provided table, by checking whether the MDP/UDP include the listed social sustainability principles in respective parts of the document - Mitrovica North 	<ul style="list-style-type: none"> -There are only few recommendations regarding particularly Mitrovica North -Not much responsibilities of the municipality in the MDP text (i.e. "...housing problem to be solved by the donors...") -To include "informal groups" as important stakeholder in the planning documents -To include informal settlements in MDP and other municipal planning documents

Mr. Sami Zeka, director of Urbanism Department in Mitrovica South, and Mr. Dejan Krsmanović, director of Urbanism Department in Mitrovica North.



Final remarks

At the end of the workshop, Ms. Klodeta Krasniqi made a short recap of the last set of presentations and advised the participants to allocate the responsibilities to most capable persons within the teams, given the significance of the planning documents they are developing. She further reminded on importance of harmonization of the planning documents with the law, consistency of the objectives and activities, as well as gender balance component.

Mr. Sami Zeka, director of Urbanism Department in Mitrovica South, first thanked the UN-Habitat for organizing such event and MLGA and MESP for contribution and highlighted the importance of the opportunity for improving the existing MDP, using the methodology provided by the Inclusive Development Programme. He pointed out that the present dynamics need to be continued and has accentuated the usefulness of the multi-sectoral approach applied in the work.

Mr. Dejan Krsmanović, director of Urbanism Department in Mitrovica North, expressed high satisfaction with the overall organization of the workshop, estimated it as very useful and invited all the participants to maximize their efforts towards good final planning document. He thanked everybody for participation, especially staff from both municipalities.

Ms. Lumnije Demi, Acting Director for inter-municipal cooperation at MLGA, emphasized the importance of the coordination with Government and the ministries for steady and undisturbed planning process and invited the municipalities to address her with the lists of concrete needs for any kind of support (trainings, advices, documentation). She appreciated the efforts of the staff and thanked UN-Habitat for supporting the municipalities in planning process.

Ms. Suzana Goranci from MESP, encouraged the municipalities for future work on MDPs, and reminded on the pertinence of the planning in accordance to laws, especially in case of the MDP which according to regulations lasts for 8 years, without possibilities of revisions within this period. She accentuated mobilization of all stakeholders in process, including citizens and NGOs.

The workshop was officially closed by UN-Habitat Kosovo team, who thanked the participants for their contribution and invited them to use in their future work the experience and knowledge gained during the workshop. UN-Habitat alongside ministries (MESP, MLGA, MI) invited the municipalities to address and knock their door for any kind of assistance in the future.

Workshop's evaluation

Participants were asked to evaluate the value and facilitation of the workshop. The survey provided the opportunity to respondents to comment on what they liked the most about the workshop and to suggest the improvements. Most of the respondents highlighted the practical exercises through group work and opportunity for exchange of experiences and socializing with the participants from other municipalities.

Also, the importance of direct communication and coordination with the central level institutions during the workshop was highlighted within written comments. The respondents expressed high level of satisfaction with the UN-Habitat team, their efforts, experience and expertise showed during the workshop.

When it comes to the general comments, several respondents emphasized the importance of such events and suggested more to be organized.

The overall workshop evaluation results are available in Annex 6.

General conclusion of the MDP Evaluation Workshop

The MDP Evaluation Workshop that gathered both Mitrovica North and South municipalities and other relevant stakeholders, including MLGA and MESP, provided a unique opportunity for fostering Inter-Municipal Cooperation, through exchange of experience and coordination in evaluation and preparation of the future steps within planning processes in respective municipalities. During four days of the workshop, representatives of both municipalities have identified the main challenges, opportunities and have projected the concrete activities to be held within the municipal planning framework, stemming from the shared knowledge and experience.

This involvement contributed to increased familiarity with MDP evaluation tools, which will be utilized to support either starting or projection of the future steps within municipal urban planning.

The event also provided the opportunity for direct interaction between municipal and representatives of central level authorities, which contributed also to enhanced Inter-Institutional cooperation and provided the opportunities for future mutual support.



ANNEX 1: WORKSHOP AGENDA

Day 1 09.07.2018	
09.00	Departure from Mitrovica North and South
17.00	Arrival to Bitola
19.30	Welcoming Words Workshop Aim Tour de Table
20.00	Dinner
Day 2 10.07.2018	
09.00 – 09.15	Introduction
09.15 – 09.30	An insight on the Inclusive Development Programme in Mitrovica North and Mitrovica South Main achievements and forefront
09.30 – 10.00	Presentation and Discussion The process of establishing the Spatial Planning Database in Mitrovica North
10.00 – 10.15	Coffee Break
10.15 – 11.00	Presentation and Discussion The process of drafting the Sustainable Urban Mobility Plan in Mitrovica South
11.00 – 12.00	Exercise 1 -The roadmap to Sustainable Urban Mobility Plan for Mitrovica North and Spatial Planning Database for Mitrovica South Building on the shared experiences Instructions and group division Step1-Personal view on challenges
12.00 – 13.00	Lunch
13.00 – 14.00	Exercise Step 2-Group work-List of strengths and weaknesses
14.00 – 15.00	Exercise Step 3-Group Discussion on addressing weaknesses
15.00 – 15.15	Coffee break
15.15 – 16.00	Group Presentation/ Open Discussion
17.00 –18.00	Dinner
18.30 –22.00	Visit of the city of Bitola
Day 3 11.07.2018	
09.00 – 09.15	Recap from the previous day
09.15 – 09.30	Presentation What has been done so far regarding MDP (Trainings, workshops)
09.30 – 10.00	Planning Framework Evaluation Tools Presentation
10.00 – 10.15	Coffee Break
10.15 – 12.00	Exercise 2-Planning Law Assessment Framework Instructions and group division

12.00 – 13.00	Lunch
13.00 – 14.45	Exercise 3 Initiating the evaluation of MDP/UDP of Mitrovica Continuation
14.45 – 15.00	Coffee Break
15.00 – 16.00	Exercise 3 Using the tools Continuation
17.00 – 18.00	Dinner
18.30 – 22.00	Visit of the city of Bitola

Day 4 12.07.2018	
09.00 – 09.15	Recap from the previous day
09.15 – 10.10	Group presentations Group 1-6 (Presentation and Discussion)
10.10 – 10.25	Coffee Break
11.25 – 12.15	Group presentations Group 6-12 (Presentation and Discussion)
12.15 – 13.00	Discussion on next steps and Conclusions
13.00 – 14.00	Lunch
14.30	Departure to Mitrovica South and Mitrovica North

ANNEX 2: LIST OF PARTICIPANTS

	Institution	Name	Position
1.	Municipality of Mitrovica South	Sami Zeka	Director of Department of Planning and Urbanism
2.		Nexhmi Hasani	Head of Department of Planning and Urbanism
3.		Blerim Meholli	Official in Department of Protection and Rescue
4.		Besim Shala	Head of Legalization in Department of Planning and Urbanism
5.		Florent Abrashi	Planner in Department of Planning and Urbanism
6.		Erduan Jashari	Planning and address system officer in Department of Planning and Urbanism
7.		Xhevdet Arucaj	Legal Officer in Department of Planning and Urbanism
8.		Adem Fazliu	Financial Head Officer of Department of Economic Development and Finance
9.		Egzon Jashari	Director of Department of Geodesy, Cadaster and Property
10.		Idriz Beqiri	Geodetic officer in Department of Geodesy, Cadaster and Property
11.		Fatime Beqiri	Geodetic officer in Department of Geodesy, Cadaster and Property
12.		Mehmet Bajrami	Head of Public Services Sector in Department of Public Services and Infrastructure
13.		Fisnik Ibrahimimi	Head of Infrastructure Sector in Department of Public Services and Infrastructure
14.		Gjylferije Ademi	Traffic Officer in Department of Public Services and Infrastructure
15.		Vehbi Ahmeti	Head of Construction Inspection Sector in Department of Inspection
16.		Irfan Peci	Senior official for Environmental Protection in Department of Environmental Protection
17.		Fisnik Citaku	Budget and finance Officer in Department of Education
18.		Hysnije Mikullovc	Head of Business Office in Department of Agriculture and Rural Develo.

19.		Shehriban Nuhi	Sports Officer in Department of Sports and Culture
20.		Besa Veseli	Gender Officer in Department of Administration
21.		Haxhimet Ferati	Head of Procurement Department
22.		Remzi Muja	IT Manager/Information Officer in Information Office
23.		Artan Ibishi	Intern in Department of Inspection
24.		Anesa Mustafa	Intern in Department of Planning and Urbanism
25.		Blinera Haxhani	Intern in Department of Planning and Urbanism
26.	Municipality of Mitrovica North	Gordana Sugic	Head of Department of Local Communities, Department for
27.		Valentina Djerkovic	Officer for supporting and implementing of small projects, Department for culture, sport
28.		Sandra Radoncic	Officer for communities and return, Department of Local Communities, Return and Public Relations
29.		Suada Hajdarpasic	Head of Department of Local Communities, Return and Public Relations
30.		Danijela Spasojevic	Officer for cadaster, Department of Urbanism and Geodesy
31.		Marina Raftovski	Officer for culture and gender issues, Department for culture,
32.		Boro Markovic	Inspection Officer, Department of Public Services, Infrastructure, Inspection and Emergencies
33.		Hamit Mripa	Senior officer for legal issues, EU integration and coordination with donors, Cabinet of the main
34.		Dejan Krsmanovic	Director of Department of Urbanism, Geodesy and Cadaster
35.		Goran Ristic	Architect
36.	Merita Jasanica	Senior Officer for maintenance of public services, Department of Department of public services,	
37.	Ministry of Infrastructure	Skender Sadiku	Inspector, Department of Public Traffic Inspection
38.	Ministry of Local Government Administration	Lumnije Demi	Acting Director for inter-municipal cooperation
39.		Manushaqe Mucaj	Senior Officer for municipal monitoring
40.	Ministry of Environment and Spatial Planning	Arben Citaku	Permanent Secretary
41.		Suzana Goranci	Head of Division for Spatial Planning

42.		Mirlinda Lataj	Head of division for EU Integration
43.		Arben Rrecaj	Head of the Sector for Research and Evaluation
44.		Vladica Balovic	Technical Assistant for Spatial Planning, Institute for Spatial Planning
45.		Dejan Markovic	Technical Assistant for Spatial Planning, Institute for Spatial Planning
46.	NGO 7 ARTE	Lulzim Hakaj	Project Manager
47.	UN-Habitat	Gwendoline Mennetrier	Chief Technical Advisor
48.		Artan Rexhepi	Programme Management Officer
49.		Zana Sokoli	Spatial/Urban Planner
50.		Modest Gashi	Spatial/Urban Planner
51.		Klodeta Krasniqi	Spatial/Urban Planner
52.		Bojana Vasic	Spatial/Urban Planner
53.		Arijeta Himaduna	Gender, Liaison & CS Officer
54.		Milan Branovic	Citizen Access Advisor
55.		Adem Llabjani	Operation/Logistic Assistant

ANNEX 3:

OUTPUTS OF EXERCISE 1 - The roadmap to Sustainable Urban Mobility Plan for Mitrovica North and Spatial Planning Database for Mitrovica South

SUSTAINABLE URBAN MOBILITY PLAN - MITROVICA NORTH

QUANTITATIVE ASPECTS			QUALITATIVE ASPECTS		
CHALLENGES	STRENGTHS	MEASURES	CHALLENGES	STRENGTHS	MEASURES
1. Insufficient number of employees	1. Motivation of employees	1. Use of experts from other public institutions and NGOs	1. There is sufficient number of qualified officers but not all the age categories are represented (lack of younger officers)	1. Sufficient number of qualified officers	1. To involve volunteers skilled in traffic matters
2. Lack of non-governmental organizations specialized for mobility issues	2. Personnel capacity in other institutions	2. Establishing of a working group with the appointment of the chief traffic engineer - cooperation with the Faculty of Technical Sciences	2. Better cooperation with civil society and other organizations	2. Cooperation with other institutions and experienced organizations	2. Using of existent regulations (UN-Habitat) and laws, following with adequate planning of funding
3. Lack of sufficient number of workers, professional programs and workspace	3. Mobility and commitment of municipal officials for group work	3. Outsourcing of experts	3. Lack of modern technology	3. Possibility of cooperation and making of room for team work	3. Use of available technical and financial support of international organizations / programs (UN-Habitat)
4. Insufficient familiarity of the employees with existing legal acts	4. Application of existent laws and by-laws	4. Exchange of experiences with colleagues from South Mitrovica and initiation of acquaintance of colleagues from North Mitrovica with the applicable laws	4. Bad translation of the legal acts	4. Proper use of the guidelines for the by-laws and monitoring of their application and implementation	4. Formal addressing of problems of municipalities with poor translation of laws and other documents to central institutions
5. Lack of planning document	5. Determination to create a planning document	5. Initiating the drafting of a mobility plan for North Mitrovica using the best practices and examples from other municipalities	5. Lack of adequate guidelines	5. Implementation and monitoring after the preparation of the planning document	5. Sharing experiences with colleagues from South Mitrovica and initiating the introduction of officials with available laws
6. Lack of regulations for this area	6. Determination to create the regulations using the experience of neighboring municipalities	6. (4)	6. Lack of regulatory framework	6. Implementation and monitoring after the preparation of regulations	6. (5)

7. Lack of trainings and possibilities of using the tools of southern Mitrovica municipality	7. Insisting on new trainings and methods along with improvement of the existent tools	7. (4)	7. Lack of opportunities to test the tools	7. Education and promotion of the existent and new tools	7. Testing the tools prior to application and exchange of experience with Mitrovica South municipality
8. Unavailability of data	8. Finalization and use of the database as well as its updating (for mobility)	8. Formal exchange of information between municipalities and other institutions	8. Inaccuracy due to lack of data	8. Monitoring and update of existent database	8. Through formalization of cooperation to define all important aspects (UN-Habitat support desirable)
9. Lack of inter-institutional cooperation (planned in future)	9. Support to strengthening of inter-institutional cooperation on all levels	9. Formalization of cooperation with leaders of the working groups	9. Inefficiency due to lack of inter-institutional cooperation	9. New methodology of cooperation between institutions	9. (8)

SPATIAL DATABASE - MITROVICA SOUTH

CHALLENGES	ADDRESSING THE CHALLENGES
1. Lack of GIS knowledge	1. The same training methodology as in North Mitrovica, only the time interval between two training sessions to be shorter
2. Insufficiently profiled NGOs	2. Mitrovica North - Independent data collection and job reorganization; Mitrovica South - Acceptance of reorganization + engagement of a practitioners
3. Lack of capacities for data processing	3. (2) 3.(2)
4. Insufficient experience	4. Acceptance of inter-municipal cooperation, meetings of the officers from the related directorates
5. Organization of the interior space	5. 5.
6. A.I. focused on planning documents	6. The necessity and flexibility of the database, as well as its updating; Exchange of data between two municipalities
7. Database not up to date, except for cadastre and agriculture	7. 7.
8. No spatial database available	8. 8.
9. There is no knowledge about training packages to manage this process	9. Database structure of Mitrovica North may be used in Mitrovica South with possibility of modifications and adapting to the given conditions
10. Lack of graphical data	10. Graphic structure is the same in both municipalities
11. Data not updated	11.
12. Incomplete implementation	12.

DATABASE ADVANTAGES
1. Sufficient number of employees
2. Municipality supported by: - Ministries - Civil Societies - Donors
3. Sufficient working space
4. Law on spatial planning / A.I. related to database
5. Mostly numerical data available
6. Existence of inter-municipal cooperation

SUSTAINABLE URBAN MOBILITY PLAN - MITROVICA NORTH, Matrix completed by the working group

USHTRIMI 1. MATRICA PER PLANIN E MOBILITETIT TE QENDRUESHME URBAN VEZBA 1. MATRICA ODRZIVE URBANE MOBILNOSTI	Kapacitetet njerzore ne kuader te administrates komunale Ljudski kapacite u okviru opsnske administracije	Kapacitetet njerzore ne ins tucione te tjera lokale dhe /ose shoqeri civile Ljudski kapacite u drugim lokalim ins tucjama / / ili civilnom drustvu	Infrastruktura fizike (hapesira per zyre dhe pajisje per pune) Fizicka infrastruktura (kancelarije i oprema)	Instrumentat ligjore Pravni instrumen	Instrumentet e planifikimit Instrumen planiranja	Mekanizmat komunal/ regulloret Opsnki mehanizmi/ regula ve	Mjete metodologjike dhe /ose mundesi per trajnime Metodološki ala / /ili trening mogucnos	Te dhënat grafike dhe numerike Kartografski i brojçani podaci	Bashkëpunimi ndër-ins tucional Medjoojpsnska saradnja
Kuan ta ve /Kvantet	Nise komuna ka anitarë te mjaushëm te stafit për te ndërmarrë një proces te / / Da li op na ima dovoljno sluzbenka za vodenje takovg procesa	Nise ka ins tucione te tjera kompetente ose organizata te specializuara te shoqerise civile që mund te mbledhin administratën komunale ne ndërmarrjen e këtyre proceseve / Da li postojë druge kompetente ins tucije ili specializovane nevladine organizate koje bi mogle podrzati opsnsku administraciju za vodenje takovg procesa	Nise komuna ka hapësira dhe pajisje te mjaushëm për zyre (kompjuterë, so enë , printerë) për te akomoduar grupet dhe / ose personelin shesë për zba min e ak vitesve te projekt / / Da li op na ima dovoljno kancelariskog protora i opreme (personalni računari, programi, tramoa) da obezbedi grupi rad / /ili dodatne radnike radi sprovođenja projekta	Nise ka ndonjë ligj apo akt-nëligjor që trajton këtë temë / Da li postojë bilo koji zakon / / podzakonski ak , koji pokriva ovu temu	Nise komuna ka ndonjë dokument planifikim - te anguar apo sektoral që adreson temën / Da li op na ima bilo koji planski dokument uključeni ili sektorski koji se bavi ovom temom	Nise komuna posedon regullore te posame ose ndonjë mekanizim tjetër relevant që rregullon këto procese / Da li se oti na sastoji iz posvećenih regula va ili bilo koji drugi mehanizam koji reguluje takve procese	Nise ka trajnime, metoda dhe mjetet që i vihen në dispozicion komunës me qëllim te zba mit të ak vitesve te projekt / / Da li postojë trenimi, metoda i ala dostupni po ni za svrhu sprovođenja projektnih ak vnos	Nise ka të dhëna relevante në dispozicion / Da li postojë dostupnost bitnih podataka	Nise komuna ka vendosur mekanizma bashkëpunimi ndër-ins tucional , te cilët mund te mbledhin administratën komunale ne ndërmarrjen e këtyre proceseve / Da li je op na uspostavlja inihovane medijins tucionalne saradnje, koji mogu pomoći op nsku administraciju u vodenje takvihg procesa
Kualita ve /Kvalitet	Nise komuna ka anitarë te kualifikuar te stafit për te menaxhuar dhe për te kontrolluar ne mënyre thelbësore ne procese te / / Ia duke pasur qasje te ndihmë ndaj aspekt t gjinor, moshor dhe ambiental / Da li op na ima kualifikovane sluzbenike za radi doprinos odrivnos na takvim procesima uz pristup ostjiv za rod, starosne kategorije i životnu sredinu	Nise ins tucione e tjera lokale dhe organizate e shoqerisë civile kanë kapacite e profesional për te mbledhur administratën komunale për te menaxhuar dhe për te kontrolluar ne mënyre substanciale ne procese te / / Ia me një qasje te ndihmë ndaj aspekt t gjinor, moshor dhe ambiental / Da li druge lokale ins tucije i organizate civilnog drustva imaju profesionalne kapacitete da podrzati opsnsku administraciju da rukovodi i doprinesu odrivnos na takvim procesima uz pristup ostjiv za rod, starosne kategorije i životnu sredinu	Nise komuna ka hapësira te përnatshme për te akomoduar punë grupore dhe / ose staf shesë dhe teknologji te azhurnuar për te zbatuar shikimet e projekt / / Da li op na ima odgovarajući prostor da obezbedi grupi rad / /ili dodatne sluzbenike i savremenu tehnologiju za sprovođenja projektnih ak vnos	Nise ligjet dhe aktet nënligjore ofrojnë udhëzime te përnatshme për menaxhimin e zba mit te një ak vite te / / Da li zakon i podzakonski ak obezbeduju odgovarajuće smerice za upravljanje sprovođenja takvihg ak vnos	Nise dokument i planifikim që trajton temën përfinsh parimet e qëndrueshmërisë dhe ofron udhëzime te përnatshme për menaxhimin e zhvillim te temës përkatës / Da li planski dokument vezari za temu uključuju principe odrivnos i obezbeduju odgovarajuće smerice za upravljanje razvojem do zne teme	Nise regulloret ekzistuese sigurojnë kontrolë adekuate për menaxhimin e këtyre proceseve / Da li postojće regula ve gruba i odgovarajuće okvire za upravljanje takvihg tema	Nise trajnime, metoda dhe mjetet janë te përnatshme / zbatueshme ne këtë kontekst / Da li su prilagodjeni trenimi, metoda i sta i primeniji u ovom kontekstu	Nise të dhënat në dispozicion janë te sakta, te përditësura dhe gjithëpërfshirëse / Da li su dostupni podaci tačni, blagovremeni i sveobuhvatni	Nise mekanizmat ndër-ins tucionalne janë efektive dhe kontributojnë ne koordinimin e poill kave komunale dhe bashkëpunimin / Da li su medijins tucionalne mehanizmi efikasni i doprinosu koordiniranju op nskih poill ka i zajedničkom delovanju

Advantages Disadvantages

SPATIAL DATABASE - MITROVICA SOUTH, Matrix completed by the working group

USHTRIMI 1. NDËRTIMI I BAZËS TË DHËNAVE HAPËSINORE-VEZBA 1. PROSTORNA BAZA PODATAKA	Kapacitetet njerzore ne kuader te administrates komunale Ljudski kapacite u okviru opsnske administracije	Kapacitetet njerzore ne ins tucione te tjera lokale dhe /ose shoqeri civile Ljudski kapacite u drugim lokalim ins tucjama / / ili civilnom drustvu	Infrastruktura fizike (hapesira per zyre dhe pajisje per pune) Fizicka infrastruktura (kancelarije i oprema)	Instrumentat ligjore Pravni instrumen	Instrumentet e planifikimit Instrumen planiranja	Mekanizmat komunal/ regulloret Opsnki mehanizmi/ regula ve	Mjete metodologjike dhe /ose mundesi per trajnime Metodološki ala / /ili trening mogucnos	Te dhënat grafike dhe numerike Kartografski i brojçani podaci	Bashkëpunimi ndër-ins tucional Medjoojpsnska saradnja
Kuan ta ve /Kvantet	Nise komuna ka anitarë te mjaushëm te stafit për te ndërmarrë një proces te / / Da li op na ima dovoljno sluzbenka za vodenje takovg procesa	Nise ka ins tucione te tjera kompetente ose organizata te specializuara te shoqerise civile që mund te mbledhin administratën komunale ne ndërmarrjen e këtyre proceseve / Da li postojë druge kompetente ins tucije ili specializovane nevladine organizate koje bi mogle podrzati opsnsku administraciju za vodenje takovg procesa	Nise komuna ka hapësira dhe pajisje te mjaushëm për zyre (kompjuterë, so enë , printerë) për te akomoduar grupet dhe / ose personelin shesë për zba min e ak vitesve te projekt / / Da li op na ima dovoljno kancelariskog protora i opreme (personalni računari, programi, tramoa) da obezbedi grupi rad / /ili dodatne radnike radi sprovođenja projekta	Nise ka ndonjë ligj apo akt-nëligjor që trajton këtë temë / Da li postojë bilo koji zakon / / podzakonski ak , koji pokriva ovu temu	Nise komuna ka ndonjë dokument planifikim - te integruar apo sektoral që adreson temën / Da li op na ima bilo koji planski dokument uključeni ili sektorski koji se bavi ovom temom	Nise komuna posedon regullore te dedikuara ose ndonjë mekanizim tjetër relevant që rregullon këto procese / Da li se oti na sastoji iz posvećenih regula va i bilo koji drugi mehanizam koji reguluje takve procese kao i uspostavlja inihovane medijins tucionalne saradnje, koji mogu pomoći op nsku administraciju u vodenje takvihg procesa	Nise ka trajnime, metoda dhe mjetet që i vihen në dispozicion komunës me qëllim te zba mit të ak vitesve te projekt / / Da li postojë trenimi, metoda i ala dostupni po ni za svrhu sprovođenja projektnih ak vnos	Nise ka të dhëna relevante në dispozicion / Da li postojë dostupnost bitnih podataka	Nise komuna ka vendosur mekanizma bashkëpunimi ndër-ins tucional , te cilët mund te mbledhin administratën komunale ne ndërmarrjen e këtyre proceseve / Da li je op na uspostavlja inihovane medijins tucionalne saradnje, koji mogu pomoći op nsku administraciju u vodenje takvihg procesa
Kualita ve /Kvalitet	Nise komuna ka anitarë te kualifikuar te stafit për te menaxhuar dhe për te kontrolluar ne mënyre thelbësore ne procese te / / Ia duke pasur qasje te ndihmë ndaj aspekt t gjinor, moshor dhe ambiental / Da li op na ima kualifikovane sluzbenike za radi doprinos odrivnos na takvim procesima uz pristup ostjiv za rod, starosne kategorije i životnu sredinu	Nise ins tucione e tjera lokale dhe organizate e shoqerisë civile kanë kapacite e profesional për te menaxhuar dhe për te kontrolluar ne mënyre substanciale ne procese te / / Ia me një qasje te ndihmë ndaj aspekt t gjinor, moshor dhe ambiental / Da li druge lokale ins tucije i organizate civilnog drustva imaju profesionalne kapacitete da podrzati opsnsku administraciju da rukovodi i doprinesu odrivnos na takvim procesima uz pristup ostjiv za rod, starosne kategorije i životnu sredinu	Nise komuna ka hapësira te përnatshme për te akomoduar punë grupore dhe / ose staf shesë dhe teknologji te azhurnuar për te zbatuar shikimet e projekt / / Da li op na ima odgovarajući prostor da obezbedi grupi rad / /ili dodatne sluzbenike i savremenu tehnologiju za sprovođenja projektnih ak vnos	Nise ligjet dhe aktet nënligjore ofrojnë udhëzime te përnatshme për menaxhimin e zba mit te një ak vite te / / Da li zakon i podzakonski ak obezbeduju odgovarajuće smerice za upravljanje sprovođenja takvihg ak vnos	Nise dokument i planifikim që trajton temën përfinsh parimet e qëndrueshmërisë dhe ofron udhëzime te përnatshme për menaxhimin e zhvillim te temës përkatës / Da li planski dokument vezari za temu uključuju principe odrivnos i obezbeduju odgovarajuće smerice za upravljanje razvojem do zne teme	Nise regulloret ekzistuese sigurojnë kontrolë adekuate për menaxhimin e këtyre proceseve / Da li postojće regula ve gruba i odgovarajuće okvire za upravljanje takvihg procesima kao i uspostavlja inihovane medijins tucionalne saradnje, koji mogu pomoći op nsku administraciju u vodenje takvihg procesa	Nise trajnime, metoda dhe mjetet janë te përnatshme / zbatueshme ne këtë kontekst / Da li su prilagodjeni trenimi, metoda i sta i primeniji u ovom kontekstu	Nise të dhënat në dispozicion janë te sakta, te përditësura dhe gjithëpërfshirëse / Da li su dostupni podaci tačni, blagovremeni i sveobuhvatni	Nise mekanizmat ndër-ins tucionalne janë efektive dhe kontributojnë ne koordinimin e poill kave komunale dhe bashkëpunimin / Da li su medijins tucionalne mehanizmi efikasni i doprinosu koordiniranju op nskih poill ka i zajedničkom delovanju

Advantages Disadvantages

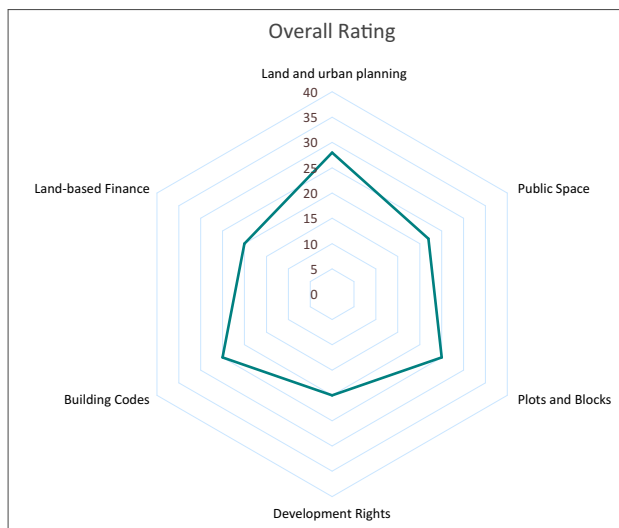
ANNEX 4: OUTPUTS OF EXERCISE 2 Sustainability screening

DEFINITIONS

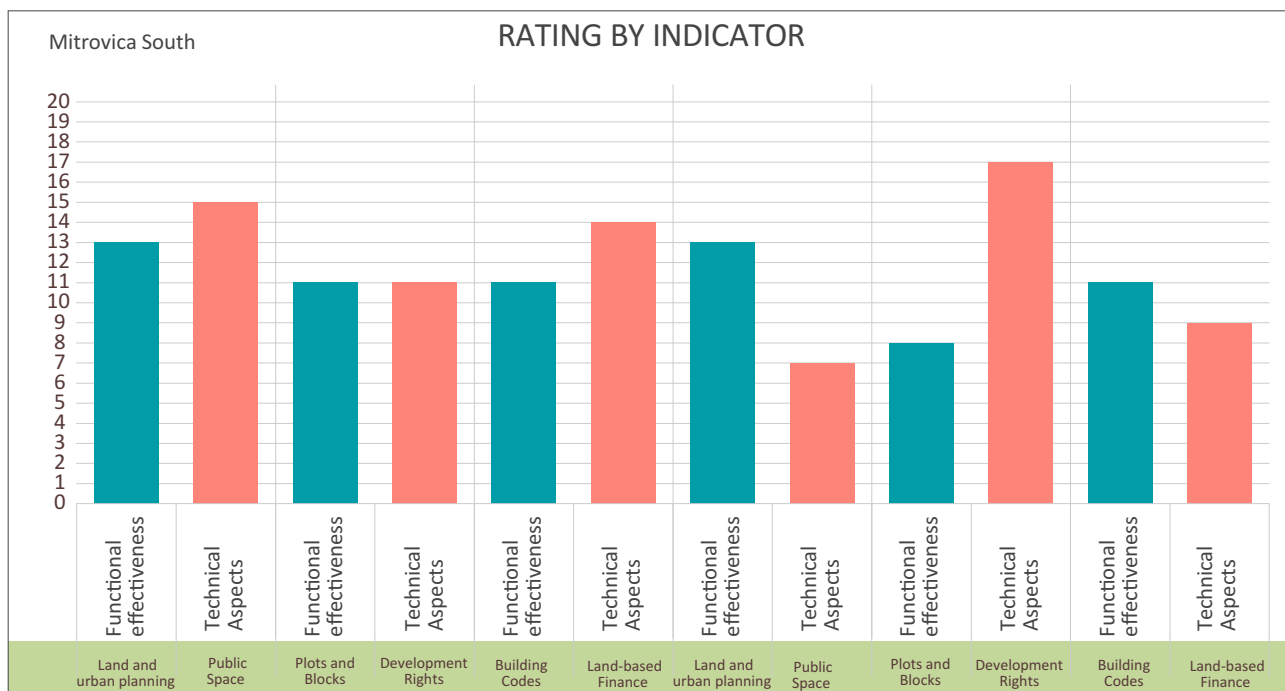
Group No	Group name	Thematic field	Definition
1	'ELITA 1'	Land and urban planning	Urban planning is the division of urban space into areas according to land uses and destinations for which the area applies to certain development and construction conditions
2	'STARS'	Public Space	With public spaces, we mean a group of public areas of a municipality regulated by law with a defined purpose in service for the needs of citizens
3	'ARUSHA / MEDO'	Plots and Blocks	The parcel is a cadastral unit that defines the cadastral area, parcel holder, surface area, culture (field, meadow, house) location address as well as its history Blocks are a group of parcels / buildings that define / contain a function, surface density, utilization and are limited by street/road and other accompanying elements
4	'4 FANTASTIC'	Development Rights	A strategic plan towards the public interest goal, based on the implementation of central and local policies based also on the legal restrictions on the ownership right to land / parcel ownership
5	'MOLIKA'	Building Codes	It is a technical document in compliance with the fulfillment of the basic characteristics for construction work. This draft defines the technical characteristics of the materials, design, construction, site, energy efficiency and environmental impact
6	'SHIHEMI PRAPË / VIDIMO SE OPET'	Land-based Finance	Provides the opportunity to generate economic incomes and subsidize businesses by categorizing land and creating opportunities for economic growth and investment in job creation.

MUNICIPALITY OF MITROVICA SOUTH
Sustainability Screening

OVERALL RATING	
Planning field	Overall score (out of 40)
Land and urban planning	28
Public Space	22
Plots and Blocks	25
Development Rights	20
Building Codes	25
Land-based Finance	20



RATING BY INDICATOR		
Planning field	Indicator	Subpoints (of 20)
Land and urban planning	Functional effectiveness	13
Public Space	Technical Aspects	15
Plots and Blocks	Functional effectiveness	11
Development Rights	Technical Aspects	11
Building Codes	Functional effectiveness	11
Land-based Finance	Technical Aspects	14
Land and urban planning	Functional effectiveness	13
Public Space	Technical Aspects	7
Plots and Blocks	Functional effectiveness	8
Development Rights	Technical Aspects	17
Building Codes	Functional effectiveness	11
Land-based Finance	Technical Aspects	9

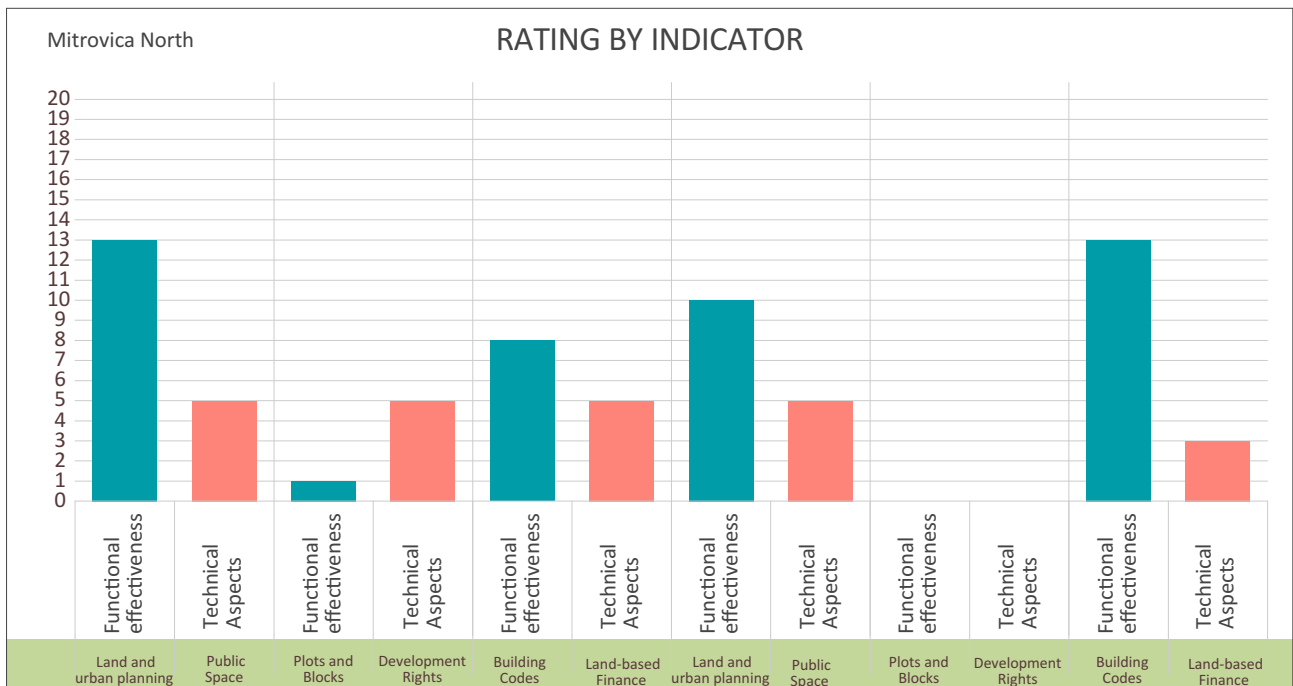


MUNICIPALITY OF MITROVICA NORTH
Sustainability Screening

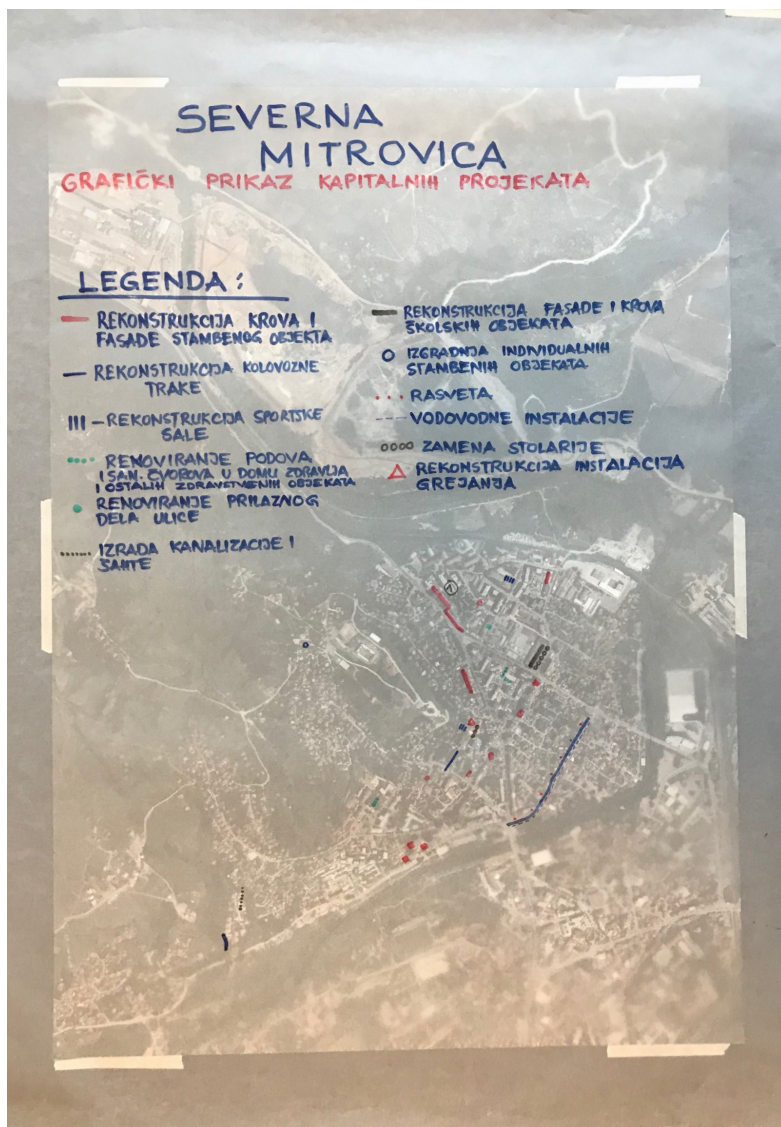
OVERALL RATING	
Planning field	Overall score (out of 40)
Land and urban planning	29
Public Space	06
Plots and Blocks	13
Development Rights	15
Building Codes	0
Land-based Finance	16



RATING BY INDICATOR		
Planning field	Indicator	Sub-points (of 20)
Land and urban planning	Functional effectiveness	13
Public Space	Technical Aspects	5
Plots and Blocks	Functional effectiveness	1
Development Rights	Technical Aspects	5
Building Codes	Functional effectiveness	8
Land-based Finance	Technical Aspects	5
Land and urban planning	Functional effectiveness	10
Public Space	Technical Aspects	5
Plots and Blocks	Functional effectiveness	0
Development Rights	Technical Aspects	0
Building Codes	Functional effectiveness	13
Land-based Finance	Technical Aspects	3



ANNEX 5: OUTPUTS OF EXERCISE 2 Initiating the evaluation of MDP/UDP of Mitrovica



Mitrovica North

Graphic presentation of capital investments

Legend:

- Reconstruction of roof and facades of collective housing,
- III Reconstruction of road path for cars,
- ... Reconstruction of sport hall,
- Renovation of the pavement and sanitary node of health house and other health houses,
- Renovation of the passage,
- Implementation of the sewage system and manhole,
- ... Renovation of school roof and façade,
- Construction of individual houses,
- oooo Street lighting,
- Water supply installation,
- △ Replacing doors and windows,
- △ Reconstruction of the heating installation.

Evaluation template 2:
STRUCTURE OF THE TEXTUAL PART OF THE MDP

	Content	Status in the current MDP ¹	Actions to be undertaken, adjustments and supplements ²
1	INTRODUCTION		
1.1	List of contributors		
1.2	Content		
1.2.1	Table of content		
1.2.2	List of acronyms		
1.2.3	List of tables		
1.2.4	List of graphs		
1.2.5	List of maps		
1.2.6	List of photographs		
1.2.7	List of references		
1.3	Relevant Municipal Assembly Decisions		
1.3.1	Municipal Assembly's decision to draft the MDP		
1.3.2	Municipal Assembly's decision to adopt and implement the MDP		

Compiled model by the working group of Mitrovica South

	Përmbajtja	Statusi në PZHK në aktuale ³	Veprimet që duhet ndërmarrë, rregullimet dhe plotësimet ⁴
1	HYRJE		
1.1	Lista e kontribuesve	Po	Me mundësi plotësimi.
1.2	Përmbajtja	Po	
1.2.1	Tabela e përmbajtjes	Po	
1.2.2	Lista e shkurtesave	Po	
1.2.3	Lista e tabelave	Po	
1.2.4	Lista e grafikoneve	Po	
1.2.5	Lista e hartave	Po	
1.2.6	Lista e fotografive	Po	
1.2.7	Lista e referencave	Po	
1.3	Vendimet Relevante të Kuvendit Komunal		
1.3.1	Vendimi i Kuvendit Komunal për hartimin e PZHK-së	Po	
1.3.2	Vendimi i Kuvendit Komunal për aprovimin dhe zbatimin e PZHK-së	Po	

Compiled model by the working group of Mitrovica North

	Sadržaj	Status u važećem ORPu ⁵	Aktivnosti koje treba preduzeti, uređenja i dopune ⁶
1	UVOD		
1.1	Spisak doprinosilaca		
1.2	Sadržaj		
1.2.1	Tabelarni sadržaj	da	
1.2.2	Spisak skraćenica	da	Treba dopuniti
1.2.3	Spisak tabela	da	
1.2.4	Spisak grafikona	da	
1.2.5	Spisak mapa	da	
1.2.6	Spisak fotografija	da	
1.2.7	Referentna lista	da	
1.3	Relevantne odluke Skupštine opštine		
1.3.1	Odluka Skupštine opštine o izradi ORPa	da	
1.3.2	Odluka Skupštine opštine o usvajanju i sprovođenju ORP-a	da	

Evaluation template 5: Social Sustainability scan/social inclusion and cohesion

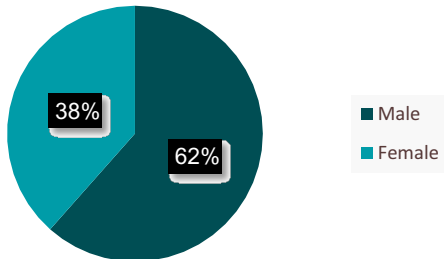
MDP/UDP:	Are we on the right track? A look at the main markers/indicators		
	Municipal profile and situation analysis	Development framework	Activity Plan and Implementation Provisions
Encourages social mix? - Demography - Housing	Birth rate trend – Key factors Why? Youth Migration Qualified population Percentage of elderly people	Policies / welfare framework with particular attention to women and young people Platforms for strengthening the role of youth in society, encouraging activism and volunteerism	Municipal mechanisms to address issues related to social miting Partnerships with the university, business community
	The structure of households including single parents, new couples, vulnerable groups etc. Supply and housing needs Housing market including requirements, purchasing power, prices (purchase / rent), ... Possession and% of public rental housing stock The relationship between housing, health and education Density of population	20-50% of the floor space affordable for housing No more than 50% privately owned flats	Investment Plan to increase the provision of affordable housing; Partnerships and investment plans for increasing affordable housing supply with central government, financial institutions, developers; Facilitating access to finance for middle-class families and families with low income; Facilitate the acquisition of land ownership; Access to land and property control; Density policies;
Provides basic services for all?	Spatial distribution of targeted communities, including vulnerable groups Capacities - infrastructure and service, distribution and universal access to public services Mobility Network/Connections	Supply(m2/inhabitant), distribution and access (coverage ratio) for all, with particular attention to vulnerable groups;	Integration/Strengthening scheme for vulnerable groups to facilitate integration / access to public services such as education, health, culture and sport; Investment plan, partnerships to improve supply, including short-term measures to mitigate the gap, especially for low-income areas;

Compiled model by the working group of Mitrovica South

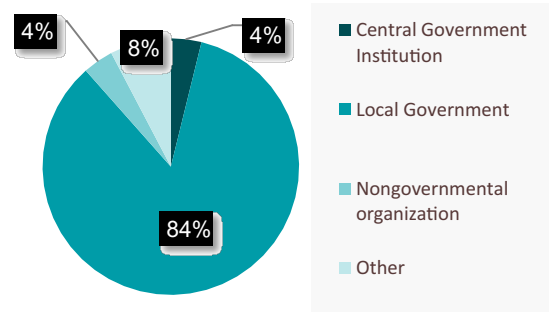
	Profili i komunës dhe analiza e situatës	Korniza e zhvillimit	Plani i veprimtarisë dhe dispozitat e zbatimit
Inkurajon përzjerje sociale? - Demografia - Banimi	Trendi i normës së lindjes - faktorët kyç pse? Migrimi i të rinjve Popullësia e kualifikuar Përqindja e të moshuarve Struktura e ekonomive familjare përfshirë prindërit e vetëm, çiftet e reja, grupet e cenushme etj. Furnizimi dhe nevoja për banim Tregu i banimit përfshirë kërkesat, fuqia blerëse, çmimet (blerja/qiraja), ... Zotërim dhe % e stokut të banesave publike me qira Marrëdhënia ndërmjet banimit, shëndetësisë dhe arsimimit Dendësia e popullësisë	Politikat/korniza e mirëqenies me vëmendje të veçantë tek gratë dhe të rinjtë Platforma për fuqizimin e rolit të të rinjve në shoqëri, inkurajimi i aktivizimit dhe vullnetarizmit 20-50% të hapësirave të kateve të përballueshme për banim Jo më shumë se 50% banesa në pronësi private	Mekanizmat komunal për të adresuar çështjet që ndërliohen me përzjerjen sociale Partneritetet me universitetin, komunitetin e biznesit Plani i investimeve për rritjen e ofrimit të banimit të përballueshëm Partneritetet dhe planet investive për rritjen e furnizimit me banim të përballueshëm me qeverinë qendrore, institucionet financiare, zhvilluesit Lehtësimi i qasjes në financa për familjet e klasës së mesme dhe familjet me të ardhura të ulëta Lehtësimi i sigurimit të zotërimit të tokës Qasja në kontrollin mbi tokën dhe pronën Politikat mbi dendësinë
Ofron shërbimeve bazë për të gjithë?	Shpërndarja hapësirore e komuniteteve të synuara, duke përfshirë grupet e cenushme Kapacitetet - infrastruktura dhe shërbimi, shpërndarja dhe qasshmëria universale në shërbimet publike Rrjeti i mobilitetit/lidhjeve	Furnizimi (m2/banor), shpërndarja dhe qasja (rrezja e mbulueshmërisë) për të gjithë, me vëmendje të veçantë për grupet e rrezikuara	Skema e integritit/fuqizimit për grupet e cenushme për lehtësimin e integritit/qasjes në shërbimet publike siç janë arsimit, shëndetësia, kultura dhe sporti Plani i investimeve, partneritetet për të përmirësuar furnizimin, përfshirë masat afatshkurtra për të zbutur boshllëkun, veçanërisht për zonat me të ardhura të ulëta

ANNEX 6: WORKSHOP EVALUATION SURVEY

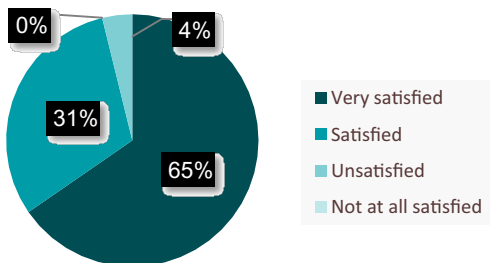
Q1: What is your gender?



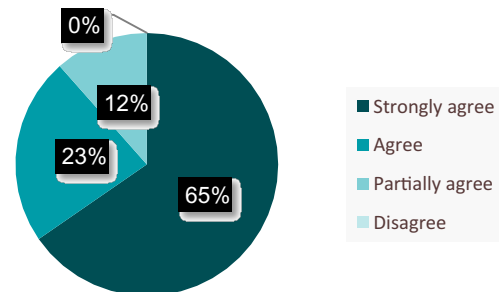
Q2: Your Institution/Organization?



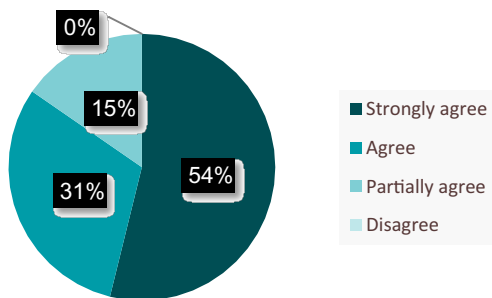
Q3: How satisfied are you with the flow and methodology of the workshop?



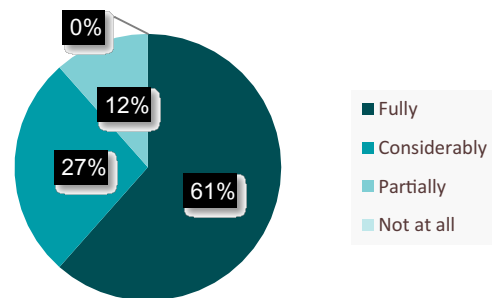
Q4: Were the presentations useful and in accordance with your interests?



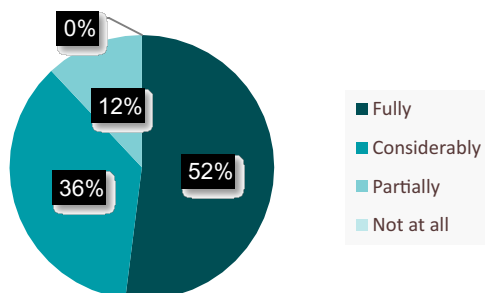
Q5: Did the presentations enable practical applications of the concepts in the working group sessions?



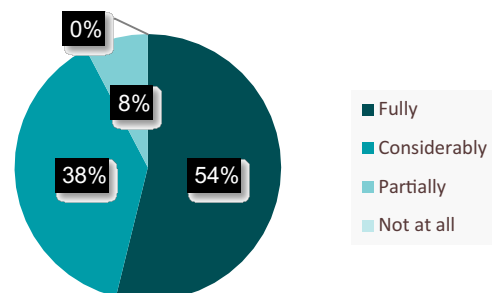
Q6: Did you have sufficient opportunities to express your opinion?



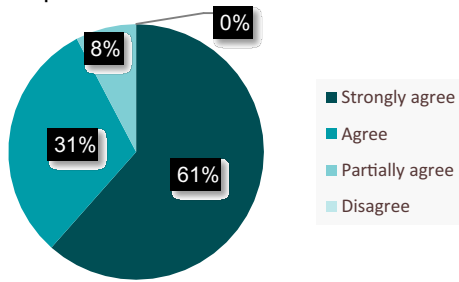
Q7: How satisfied were you with the working group session?



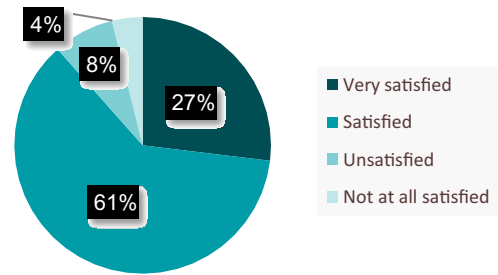
Q8: Did the workshop meet your expectations in terms of your potential engagement for the future in this programme?



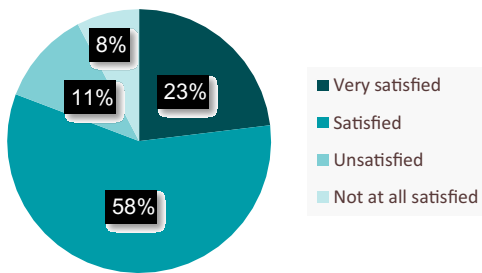
Q9: Did you receive enough information and explanations from the facilitators during the workshop?



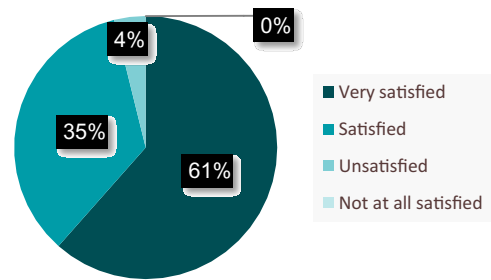
Q10: How satisfied are you with the workshop facility and the conditions?



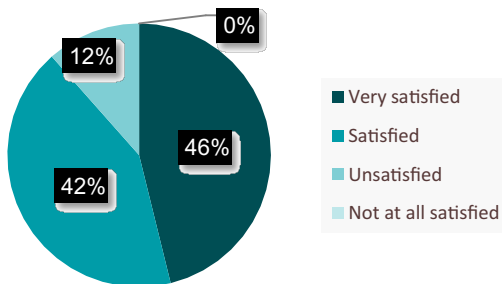
Q11: How satisfied are you with the conditions of accommodation and meals provided?



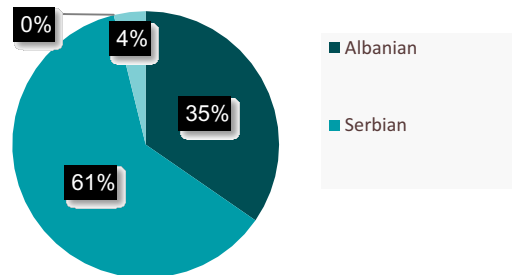
Q12: How satisfied are you with the simultaneous translation provided during the workshop?



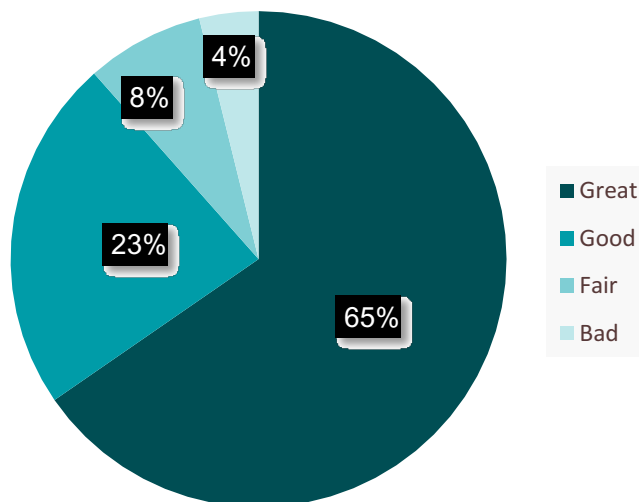
Q13: How satisfied are you with the translation of materials provided during the workshop?



Q14: During the workshop I have used the translation provided into the following language?



Q15: Overall evaluation of the workshop?



INCLUSIVE DEVELOPMENT PROGRAMME

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